

**Meeting Minutes**  
**Groton Planning and Zoning Commission**  
**June 26, 2023**  
**6:00 PM**

MEMBERS PRESENT:     Les Hinds, President  
                              Gordon Nelson, Vice-President  
                              Jeff Steen, Secretary  
                              Keith Wipf (Appointment Pending)  
                              April Abeln, Assistant Zoning Administrator  
                              Jon Cutler, City Council Representative

MEMBERS ABSENT:     Doug Hamilton  
                              Chris Khali  
                              Douglas Heinrich, Zoning Administrator

The meeting was called to order by Hinds.

The May 22, 2023 meeting minutes were presented and reviewed. Nelson made a motion to approve the minutes as written. Steen seconded the motion. All voted aye.

Chris Khali's term on the Groton Planning and Zoning Commission will end on June 30, 2023. Keith Wipf was present at the meeting and will be officially appointed to the Groton Planning and Zoning Commission on July 1, 2023.

Topper Tastad was present to represent the Groton Historical Society regarding a proposed Plat for the Groton Historical Jail Addition. The Plat proposed splitting Lot 7 into Lot 7A (ownership to be maintained by City of Groton) and Lot 7B (Groton Historical Society ownership pending processing of Quit Claim Deed). The Commission conducted the Preliminary Hearing for the Plat of the Groton Historical Jail Addition. Steen made a motion to approve the Plat, Nelson seconded the motion. All voted aye. The Commission then conducted the Final Hearing for the Plat of the Groton Historical Jail Addition. Nelson made a motion to approve the Plat, Steen seconded the motion. All voted aye.

The next Planning & Zoning Commission meeting was set for July 24, 2023 at 6:00 p.m.

The meeting was adjourned by Hinds.